

**ENFIELD TOWN COUNCIL  
MINUTES OF A REGULAR MEETING  
MONDAY, NOVEMBER 21, 2016**

The Regular Meeting of the Enfield Town Council was called to order by Chairman Kaupin in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, November 21, 2016. The meeting was called to order at 7:00 p.m.

**PRAYER** – The Prayer was given by Councilor Szewczak.

**PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance was recited.

**ROLL-CALL** – Present were Councilors Arnone, Bosco, Cekala, Davis, Deni, Edgar, Hall, Kaupin, Stokes and Szewczak. Councilor Lee was absent. Also present were Town Manager, Brian Chodkowski; Town Clerk, Suzanne Olechnicki; Director of Human Resources, Steven Bielenda; Director of Social Services, Dawn Homer-Bouthiette

**FIRE EVACUATION ANNOUNCEMENT**

Chairman Kaupin made the fire evacuation announcement.

**MINUTES OF PRECEDING MEETINGS**

There were no minutes to be approved on this evening's agenda.

**SPECIAL GUESTS**

**Enfield High School DECA**

This item will appear on the next regular meeting agenda.

**North Central Health District**

Present for this item was Director of the North Central Health District, Patrice Sulik and Vice Chair of the North Central Health District Board of Directors, Mary Ann Turner.

Ms. Sulik stated there's proposed legislation in the State that would result in a reduced number of health departments in the State of Connecticut, and that proposal is to bring the total down to six or eight health departments. She noted there are approximately 71 health departments at this time, and the legislation proposes one health department for each county, but separating out major cities to be standalone departments. She stated another proposal was that health districts be combined according to the COG regions, which would mean Enfield would be a part of 38 towns. She noted if this goes through the legislative session, the transition is slated for 2017.

She stated she is a member of a professional organization called “Connecticut Association of Directors of Health”, and the Commissioner of Health asked to have an audience with this association at their September meeting at which time he announced that he was going to propose consolidation.

Ms. Sulik stated the concept of a county health district works in those parts of the country that have county government. She noted if the county structure is used in Connecticut, current districts would be broken up into three different counties – the Hartford County, the Tolland County and Windham County. She pointed out the North Central Health District is already a regional health district, which is comprised of eight towns serving approximately 166,000 individuals, and they serve the largest population in the State.

She explained what the proposed legislation would mean:

- Currently the contribution for Enfield to the Health District is approximately \$208,000 per year.
- This proposal calls for a 1.5% contribution from each town, and this would result in Enfield’s contribution being \$1,872,481.
- The Towns will have a lot less control than they currently do.
- The Commissioner of Health appoints at least the first Director, and the Board of Directors structure would change dramatically. To be part of the governing board, the towns would be involved on a population basis, and the governing board would appoint an executive board that would be involved in the meetings. The executive board for each district would only have ten members.

As to what is driving this proposal, the stated purpose is that it is to address health equities in Connecticut. Ms. Sulik stated the vision that was shared at the September meeting involved providing a broad range of preventive services, supportive medical services, and the use of community health workers with the end goal being billing insurers, including Medicaid for providing these services.

Ms. Sulik stated currently local health departments in Connecticut focus on environmental health issues, i.e., septic systems, wells, and they follow up on communicable diseases, tuberculosis, children with elevated blood lead levels, rabies situations, etc. She explained these have been mandated activities up to this point, and the mandate was that each town should have a sanitarian and a director of health.

She reviewed some things to consider:

- Will a disproportionate amount of assets be directed toward cities?
- Why would the State propose this without having a detailed plan?
- It was stated that all health department staff will be housed in municipal buildings.
- There needs to be a common technology platform.

Ms. Turner stated the Board of Directors is against this proposed legislation. She noted this appears to be a huge unfunded mandate. She pointed out this would be a huge monetary hit for Enfield, and Enfield won't benefit. She went on to note CRCOG is not in favor of this regionalization, especially when it comes to the Health District. She stated it's vital the Legislature understands how hard this is going to be and that there's no benefit. She stated her belief the cost will be a lot more than \$1.9 million dollars. She noted the commissioner seats to be appointed will be political appointments and not necessarily people doing the work they've been asked to do. She pointed out right now, Enfield has a Board of Directors that does a lot of heavy lifting.

Ms. Turner stated this legislation is already written and in the hopper. She noted it's horrible, and representatives have to have their ears to the ground to be sure when they go to a public hearing, the room is filled.

Mr. Chodkowski stated he and Ms. Sulik met with the other members from the North Central Health District and discussed what might be the motivation behind this and what potential response positions could be. He noted the initial response will be a letter that will be crafted by the Mayor of Vernon and disseminated to all of the other community mayors, which basically tries to make the argument that this is one more financial burden for the towns to carry in addition to the existing state cuts and several other unfunded mandates for towns.

Councilor Arnone questioned will this be mandatory membership, and Ms. Turner responded yes.

Councilor Arnone questioned where the \$1.9 million figure comes from, and Mr. Chodkowski stated the proposed legislation includes the numerical multiplier of 1.5%.

Councilor Bosco stated the State mandated the regionalization of Probate, and now they're doing the same with the Health Department. He noted this has to stop. Ms. Turner stated the State is also looking at the regionalization of education.

Chairman Kaupin stated this has been discussed at CRCOG, and they're writing their legislative agenda, and the opposition to this legislation is included. He noted the impact to Enfield would actually be a little over half of a mill, and the concern is that the services would be worse.

Councilor Szewczak stated she is a liaison to the North Central Health District. She noted Enfield doesn't need somebody else telling them what to do and taking money and removing services.

Councilor Stokes stated he and Councilor Hall are aware of this issue. He feels North Central Health District has done a great job.

## **PUBLIC COMMUNICATIONS & PETITIONS**

There were no comments from the public.

## **COUNCILOR COMMUNICATIONS & PETITIONS**

Councilor Deni commended the Enfield Police Department for another accreditation.

Councilor Deni questioned when the Town will foreclose on 32/34 Church Street, the bakery on Cottage Street, and the Strand Theater.

Councilor Stokes thanked the Enfield Fire Departments for the nice luncheon recently.

Councilor Szewczak stated she attended the Board of Education meeting recently, and she feels the most important thing is teachers in the classrooms. She noted the Board of Education has done a great job bringing education up to a standard that they would like for children in this day and age.

Mr. Chodkowski referred to Item G. on the agenda, which relates to the 8-24 referral for the Post Office Road and Oliver Road properties, and the Town Attorney's office informed the Town Manager's office that an 8-24 has actually been performed on these properties in October in preparation for this settlement that resulted in the Town coming to possess these parcels. He noted Item G. can be struck from further Council business.

**MOTION #3911** by Councilor Hall, seconded by Councilor Deni to suspend the rules to address under Miscellaneous Items 14 A1, A2, E, F, and G.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3911** adopted 10-0-0.

Chairman Kaupin stated today there was some communication from Public Works regarding leaf pick-up. He requested the Town Manager share what Public Works will be doing for leaf pick-up across town next week.

He then announced the following events:

- Saturday, December 3rd, 7:00 p.m. and Sunday, December 4<sup>th</sup> at 4:00 p.m., the Enfield Community Chorus will be holding their Christmas concerts at the Hazardville United Methodist Church.
- The Town of Enfield and the Enfield fire districts are holding the Torchlight Parade and carol sing on Sunday, December 4<sup>th</sup>. The parade kicks off from Enfield Street School with Christmas carols on the Green at 7:00 p.m.
- The Enfield Police Department will be holding their annual awards ceremony on Friday, December 9<sup>th</sup> at 7:00 p.m. at the Senior Center, and the public is invited to attend.

- Cookies for Camouflage is Sunday November 27<sup>th</sup> from 11:00 a.m. to 3:00 p.m. at the American Legion, Post 80 on Enfield Street. Lori Gates and Enfield Hooah are the organizers of the drive. Over 160 military personnel will be recipients of the cookies.
- Wreaths Across America is Saturday, December 17<sup>th</sup> at 12:00 noon at St. Patrick's King Street Cemetery.

## **TOWN MANAGER REPORT & COMMUNICATIONS**

Mr. Chodkowski stated the Council has within their packets the Project and Activities Report.

He noted he had a conference call with Honeywell today regarding the Energy Performance Project, and they are looking to bid finance options this Wednesday in an attempt to garner the best interest rates. He stated initial project estimates, excluding work at JFK and Nathan Hale amounts to \$8.3 million dollars with an 11-year payback period. He stated they're also running additional figures just for boiler work at JFK and some limited control improvements as well since those are serviceable items that would remain after any update to JFK. He noted once he gets this information, it is his intent to bring it to the Public Works Committee for their final review.

As concerns Councilor Deni's earlier question about properties, Mr. Chodkowski stated there was a brief discussion at the November 15<sup>th</sup> staff meeting and the Chief Building Official, the Planner and the Community Development Director were asked to provide their top ten problem properties. He noted this can be further discussed as part of the budget process.

Mr. Chodkowski stated the Town is extending leaf pick-up by one additional week. He noted in addition to that, they will do their best to pick up leaves until the snow flies.

He informed the Council he is leaving for vacation tomorrow and has also scheduled vacation time from December 20 to January 2<sup>nd</sup>. There was a consensus of the Council to approve this vacation time.

Councilor Arnone spoke about the Enfield Police Department's community outreach, which is "Shop with a Cop". He noted they have great programs working with at risk youth. He thanked Captain Fred Hall for reaching out to Social Services and Youth Services to find at risk young adults and teens that can work one on one with police officers. He noted he has seen the benefit of such programs.

Councilor Arnone spoke about TIF districts (Tax Increment Financing) and this involves taking future tax revenue and putting it back into the district. He noted they don't have to give tax decreases, but rather they can use the profits of the increase in those developments. He cited Windsor Locks and what they want to do with the Montgomery building and their downtown area.

Councilor Cekala questioned why they're not refilling the secretary position in the Planning Department. Mr. Chodkowski stated prior to his arrival, the Town hired an individual, Robin Zagorodny, to act in the capacity of the administrative secretary to the Director of Development Services. He noted they don't currently employ a Director of Development Services, and they had the ability to absorb work, but they didn't have the demand to meet that absorption rate. He stated over the last several months, they have looked to find ways to provide Ms. Zagorodny with an appropriate level of work for her position. He noted because they had some other changes in leadership, it was noticed they might have some elasticity in the work market and the support services market as well as in other departments. He stated several weeks ago, the decision was made to move Ms. Zagorodny over to Planning on a full-time basis to help them catch up on a variety of different measures because Planning has also been down a second Assistant Town Planner since July. He noted with all the coming and going of personnel, they don't know if they have enough work capacity to sustain another full-time support position. He stated the plan is to put Ms. Zagorodny into the Planning Department full-time and she can supplant the position of division secretary, which is the position held by Barbra Galovich, who is resigning to go to Ellington. He noted Barbara works 35 hours, and Robin works 35 hours, therefore, there's no loss of work time, but rather the work will just be performed by a different individual with a different title, but the actual amount of work hours to be provided will remain the same.

Mr. Chodkowski stated Mr. O'Brien and Mr. Bielenda are working to find the next assistant town planner for that department, therefore, they will be adding an additional 35 to 40 hours of work capacity once they can fill that position. He noted they will be going back out to the market to find additional qualified candidates. He stated they are looking to bring in additional staff within that department to be able to clear out some of the backlog of issues that exist there. He stated while it's not his intent to replace the specific position of planning division secretary, it is his intent to provide the appropriate personnel to maintain the existing level of service within that department.

Councilor Hall questioned what the timeline might be for the new assistant. Mr. Bielenda stated they advertised locally and nationally and received four applications, and out of those four, three were substandard and didn't meet the minimal qualifications as established by the Town Council. He noted they have one candidate in Florida that's marginally qualified, and he and the Planning Director discussed whether they should go out to the market again to see what the market can attract.

Councilor Hall questioned why there was a low response, and Mr. Bielenda stated they can advertise the exact same position at the same salary at different times of the year and get different results. He noted it varies based on the availability of the market.

Councilor Hall questioned if they are going back out soon, and Mr. Bielenda stated they're going out right away.

Councilor Edgar questioned when the candidates were screened. Mr. Bielenda responded over the last three weeks.

Councilor Edgar stated his understanding that department needs this person and the work load is heavy.

Chairman Kaupin stated his understanding the Library Department always maintained their own separate website, but it would be interesting to understand what they have planned for that.

Chairman Kaupin stated on Election Day, Karen Jarmoc asked him about the Town's participation in the Lethality Assessment Program (LAP). He noted LAP began in Connecticut on September 15, 2012, and this is a nationally recognized risk assessment program to better serve domestic violence victims in the greatest danger.

He stated he brought this to Mr. Chodkowski's attention, and within a week or two there's a commitment from the Police Department to join the program, and they'll be on board by the end of the year. He thanked Mr. Chodkowski and Chief Sferrazza for agreeing to move this forward.

Councilor Edgar stated his belief it should be made clear that Robin is not going to be the secretary to the development services director if and when he's hired, therefore, who will be his secretary if and when he is hired.

Mr. Chodkowski stated as he shared in the email communication to Council, right now they believe they have enough work elasticity in the Town Manager's office that this individual would be assigned a work space that was formerly the Assistant Town Manager's office, and that immediate support would come from administrative secretary, Maya Matthews, and this is how they would intend to support that position in the short term.

Councilor Edgar requested an explanation about the change of hours for the part-time zoning enforcement officer, which is the person who was supposed to be 19.5 hours, was working more hours and last Thursday Human Resources told him he couldn't work the extra hours.

Mr. Chodkowski stated several months ago, Mr. O'Brien approached him about having Property Inspector Ricardo Rachele work additional hours beyond his 20 hours to help stay on top of the workload that was mounting in the Planning Division, and at that time, he did agree with Mr. O'Brien that it was appropriate for Mr. Rachele to work more than the 20 hours, but there are certain staffing requirements under the Affordable Care Act where employees cannot work more than so many hours on average, and if they do, the employer is penalized. He stated a few weeks ago, Mr. Bielenda contacted Mr. O'Brien and advised him that if Mr. Rachele continued to work the hours at the rate that he was working, he would exceed the ACA threshold and that the Town would have to pay a penalty, therefore, he asked Mr. O'Brien to begin curtailing Mr. Rachele's hours. He stated based on what was brought to his attention as to what occurred on Thursday afternoon, Mr. Rachele and Mr. Bielenda had a casual run-in in the hallway, and Mr. Bielenda asked Mr. Rachele about whether or not any adjustment or arrangement had

been made to modify Mr. Rachele's schedule and that he needed to be working below that 30 hour threshold. He noted at the time, Mr. O'Brien was not in the building and was out on approved leave. He stated he's not sure how that particular conversation was construed by Mr. Rachele, but Mr. Rachele then left for the day. He stated Mr. O'Brien came in later that afternoon to staff the Planning & Zoning Commission meeting that evening and brought the issue to his attention. He noted earlier today he did communicate to Mr. Bielenda and Mr. O'Brien what his expectations were, and that no department head should be directing the employees of another department head without going through that particular individual.

Councilor Edgar stated he asked about this because three or four months ago at one of their sessions downstairs the Town Manager brought up the point that there was enough work so that those part-time people should be working more hours. He asked whether this 19.5 hour position exceeded the average figure. Mr. Chodkowski stated he's not aware he exceeded that standard at this time, but that the pace for which he was working would have put him over that limit.

Chairman Kaupin questioned whether it's appropriate for the Council to be discussing personnel matters in open session. He stated he's amazed that there's all this email chatter through the course of a weekend, and it's not brought to the Town Manager first thing on a Monday morning, but rather it's put out on the Council floor where they might be violating personnel matters. He stated he's very uncomfortable having this type of conversation in open session because it's a personnel matter, and it doesn't belong on the Council floor, therefore, he's stopping the conversation and it can be discussed in Executive Session at the next Council meeting. He stated his belief personnel rules have been violated, and he is not comfortable going forward, therefore, as the Chair of the meeting he is cutting off the discussion.

## **TOWN ATTORNEY REPORT & COMMUNICATIONS**

There was no report this evening.

## **REPORT OF SPECIAL COMMITTEES OF THE COUNCIL**

### **Enfield High School Renovation Building Committee**

Councilor Szewczak stated Enfield High School is preparing to pave the upper parking lot. She noted there's been a request from some of the Committee members that people park at the upper parking levels instead of Pearl Street for football games and other events.

She stated it looks like they are on schedule for a January opening of the music wing.

Councilor Cekala stated the Building Committee is trying to solve the traffic issue regarding parking, and they are also looking into doing a study regarding the traffic going



out onto Route 5. Councilor Szewczak stated that study will include Nutmeg and the surrounding streets.

Chairman Kaupin stated the JFK Pre-Referendum Committee is touring JFK Middle School tonight.

Councilor Hall stated the Insurance Subcommittee met recently, and the RFP for the insurance will be going out shortly. She noted the Committee will review the RFP's when they come back.

### **OLD BUSINESS**

**MOTION #3912** by Councilor Szewczak, seconded by Councilor Stokes to remove Item I. from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3912** adopted 10-0-0.

**RESOLUTION #3913** by Councilor Cekala, seconded by Councilor Szewczak.

WHEREAS, the Charter, Chapter V, Section 14 empowers the Town Council to determine the salary of all directors and other employees; and

WHEREAS, during an executive session held on October 17, the Town Council and the Town Manager discussed the utilization of a merit-based system for providing wage and salary increases for all non-union full-time and regular part-time employees of the Town not represented by collective bargaining agreements; and

WHEREAS, the Town Manager established a policy and procedure for the purpose of conducting employee evaluations and awarding non-union merit increases which was provided to the Town Council and all department and division heads of the Town on or about October 20, 2016;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the wishes of the Town Council and in adherence to the policy and procedure established by the Town Manager that:

Section 1: The aggregate sum of \$56,827.22 in merit wage increases is authorized for all qualified non-union full-time employees of the Town in accordance with FY15/16 performance evaluations approved by the Town Manager.

Section 2: The aggregate sum of \$18,505.64 in merit wage increases is authorized for all qualified non-union regular part-time employees of the Town in accordance with FY15/16 performance evaluations as approved by the Town Manager.

Section 3: The application of the increases referenced herein shall be applied retroactively to the date of July 1, 2016.

Mr. Chodkowski stated following his discussion with Town Council about providing merit wages as opposed to the modified COLA system that he originally proposed, he met with all the appropriate division and department heads. He noted what they discussed was that a merit based system would be applied for performance from July 1 through June 30<sup>th</sup>. He noted the expectation was that employees who received satisfactory performances would be provided a wage increase of 1.5%; exemplary performance could go as high as 2%, but that they wanted documentation to merit how they go to 2%. He stated in any instance where an evaluation recommended more than 1.5% or less than 1.5% that was information that he wanted to be able to review and evaluate prior to that performance evaluation and wage recommendation being made known to the employee. He stated based on that direction and that instruction, the division and department heads went back and did their best to perform these merit based evaluations over an approximate 30-day period. He stated they then assembled those into one collective appropriation, which is before the Council.

Councilor Arnone stated he was a little more satisfied with the modified COLA than he was with the merit based system. He noted he does not have enough information.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3913** defeated by a 5-3-2 vote, with Councilors Arnone, Davis and Edgar voting against and Councilors Bosco and Hall abstaining.

**MOTION #3914** by Councilor Szewczak, seconded by Councilor Deni to remove Item J. from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3914** adopted 10-0-0.

**RESOLUTION #3915** by Councilor Cekala, seconded by Councilor Arnone.

WHEREAS, the Director of Development Services position was adopted by the Town Council; and

WHEREAS, Chapter VI, Section 14 of the Enfield Town Charter states salaries of all Directors and other employees of classified service of the Town shall be determined by the Council in conformity with a systematic pay plan for the positions involved upon recommendations of the Manager; and

WHEREAS, it is the recommendation of the Director of Human Resources that a more appropriate beginning salary for the position of Director of Development Services be one hundred twelve thousand, five hundred (\$112,500.00) dollars;

NOW, THEREFORE, BE IT RESOLVED that the Enfield Town Council hereby authorizes the Town Manager to adopt the pay of the Director of Development Services as described herein.

Mr. Chodkowski stated they identified two potential candidates for the position and one finalist in particular. He noted they feel this is an appropriate salary based on the fact they now know the knowledge, skills and ability of the two candidates. He stated they have a better understanding as to what an appropriate salary is and where this individual will fit in Enfield's organization.

Councilor Edgar stated his understanding the budget contains \$100,000 for this position, and Mr. Chodkowski indicated that's correct. Councilor Edgar questioned who this person will supervise. Mr. Chodkowski stated this person will supervise 13 employees and three different departments, which are Planning, Building and Community Development.

Councilor Edgar stated he will be voting against this because \$100,000 was budgeted, and that's the figure they should stay with.

Councilor Hall questioned if there's money in that department's budget to add to this salary. Mr. Chodkowski stated this would be expense neutral to the Town. He noted as part of the budget, they originally scheduled two assistant town planners, and they've only filled one position, therefore, there are unspent wages and benefit costs associated with that position, and there are also the outstanding budgeted expenses for the division secretary's position, which will go unspent. He noted they will not have to withdraw any additional funds from Contingency or from any other source since the funds do exist within that department, and they will have to do an inter-divisional transfer after January 1<sup>st</sup>.

Councilor Hall questioned if the two applicants expressed no interest because of the salary advertised. Mr. Chodkowski stated neither candidate has expressed consideration one way or the other. He stated he does not feel it's a fair reflection of the role they're asking them to take within the organization if the Town is asking them to assume more responsibility than the people they supervise and pay that individual less than the individuals they supervise.

Councilor Deni stated he will support this because he has been pushing for more development, and all those departments need more supervision.

Chairman Kaupin questioned what process these applicants went through, and what was the feedback from the development boards. Mr. Chodkowski stated they had a standard panel interview consisting of other executives within the Town's organization. He noted the individual then spent some additional time with both him and the Human Resources Director, and they met with Mr. Bryanton and Mr. O'Brien. He stated each candidate was asked to give a presentation before a panel of representatives from each of the eight boards supported by the various divisions of the Department of Development Services.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3915** adopted 8-2-0, with Councilors Davis and Edgar voting against the resolution.

All other Old Business items remained tabled.

### **NEW BUSINESS**

All New Business items remain on the agenda and move to the next meeting.

### **ITEMS FOR DISCUSSION**

All items were moved to Miscellaneous.

### **MISCELLANEOUS**

**MOTION #3916** by Councilor Stokes, seconded by Councilor Arnone to accept the Consent Agenda.  
\$9,750 Transfer Social Services Long Term Services Grant  
\$2,948 Transfer Family Resource Center

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3916** adopted 10-0-0.

**RESOLUTION #3917** by Councilor Hall, seconded by Councilor Arnone.

RESOLVED, that the Town Manager, Brian R.H. Chodkowski, is empowered to enter into and amend contractual instruments, subject to review and approval by the Town Attorney, in the name and on behalf of the Town of Enfield with Asnuntuck Community College, for November 1, 2016 through October 31, 2017 and to affix the Corporate Seal.

Chairman Kaupin explained this is the partnership that the Town has with Asnuntuck regarding the Magic Carpet fixed bus service.

Councilor Arnone stated this service is a success story for Asnuntuck, and they're actually increasing the amount of money to help bus their students to Asnuntuck.

Councilor Szewczak questioned whether this includes a stop at Enfield High School for those students attending Asnuntuck. Ms. Homer-Bouthiette indicated she'd have to check into that.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3917** adopted 10-0-0.

**RESOLUTION #3918** by Councilor Arnone, seconded by Councilor Hall.

WHEREAS, the Town owns three building lots in the Sunny Brook Farms Subdivision located on Post Office and Oliver Roads, of which it would like to convey Lots 2 and 7; and

WHEREAS, THE Enfield Planning and Zoning Commission will make a recommendation at its December 1, 2016 meeting regarding the proposed conveyance of said lots;

WHEREAS, Connecticut General Statute 7-163e requires the legislative body of a municipality to conduct a public hearing prior to the sale, lease or transfer of certain real property owned by the municipality.

NOW, THEREFORE, BE IT RESOLVED, that the Enfield Town Council does hereby schedule a public hearing to be held on December 5, 2016 to begin at 6:50 p.m. in the Council Chambers of the Enfield Town Hall which is located at 820 Enfield Street, Enfield, Connecticut 06082 in order to receive public comment.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3918** adopted 10-0-0.

**MOTION #3919** by Councilor Hall, seconded by Councilor Szewczak to remove G. from the agenda.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3919** adopted 10-0-0.

### **PUBLIC COMMUNICATIONS**

There were no comments from the public.

### **COUNCILOR COMMUNICATIONS**

Councilor Bosco questioned if they've made any plans on those streets not yet paved and how those roads will be addressed this winter. He noted if the temperature gets below a certain point, they'll be unable to put down asphalt.

Councilor Bosco requested the Town Manager provide a status report of all the roads in his district.

Councilor Deni questioned whether there's a time frame for High Street. Mr. Chodkowski stated he does not yet have a specific schedule from Public Works, but he hasn't been provided with any information that leads him to believe they will leave these roads in these conditions. He added he will reach out to the Director of Public Works and

his staff and provide this information. Councilor Hall requested this information be given to the whole Council.

Councilor Arnone referred to High Street and expressed his appreciation for getting the traffic pattern straightened out.

### **ADJOURNMENT**

**MOTION #3920** by Councilor Hall, seconded by Councilor Szewczak to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3920** adopted 10-0-0, and the meeting stood adjourned at 8:38 p.m.

Appended to minutes of  
November 21, 2016 Regular  
Town Council Meeting  
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ENFIELD TOWN COUNCIL  
REQUEST FOR TRANSFER OF FUNDS  
RESOLUTION NO. \_\_\_\_\_

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: Social Services Administration  
22040001-533900 Other Professional Services \$9,750

FROM: Social Services Administration  
22044001-413699 Miscellaneous State Revenue \$9,750

CERTIFICATION: I hereby certify that the above-stated funds are available as of November 10, 2016.

\_\_\_\_\_  
John Wilcox, Director of Finance

\_\_\_\_\_  
Date:

APPROVED BY: \_\_\_\_\_ Town Manager Date: \_\_\_\_\_

ENFIELD TOWN COUNCIL  
REQUEST FOR TRANSFER OF FUNDS  
RESOLUTION NO. \_\_\_\_\_

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: Family Resource Center SDE Grant  
Other Professional Services 22046015 533900 \$2,948

FROM: Family Resource Center SDE Grant  
Certified Salaries 22046015 511100 \$2,948

CERTIFICATION: I hereby certify that the above-stated funds are available as of November 14, 2016

John Wilcox, Director of Finance

APPROVED BY: \_\_\_\_\_ Town Manager Date: \_\_\_\_\_